



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, October 8, 2012

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. **Call to Order** (Time: 2:01 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:01 p.m.

2. **Roll Call** (Time: 2:01 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Mike Carrigan, Ron Schmitt, Deputy City Manager Neil Krutz, City Attorney Chet Adams and Assistant City Clerk Teresa Gardner, PRESENT.

ABSENT: None

Staff Present: Kim Laber, Bill Lutsch, Steve Keefer, Andy Flock, Ron Korman, Chris Cobb, John Martini, Dan Marran, Adam Mayberry, Tracy Domingues, Shauna Nelson, Debbie Hunt, Sheri Flynn, Rob White, Jeff Cronk, Armando Ornelas, Andy Hummel, Rich Brown

Invocation Speaker (Time: 2:03 p.m.)

Bishop Brent Roelofs, Church of Jesus Christ Latter Day Saints

Pledge of Allegiance (Time: 2:03 p.m.)

The Pledge of Allegiance was led by Deputy City Manager of Community Services Neil Krutz

Comments from the Public (Time: 2:04 p.m.)

None

Approval of the Agenda (Time: 2:04 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Items 6.2 and 6.7 were pulled from the agenda. A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to approve the agenda as amended. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

3. **Recommendation to Approve Minutes of September 24, 2012** (Time: 2:05 p.m.)

3.1 **Consideration and possible approval of the minutes of the regular Sparks City Council Meeting for September 24, 2012**

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve the minutes of the Regular Meeting of September 24, 2012 as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

4. Announcements, Presentations, Recognition Items and Items of Special Interest
(Time: 2:05 p.m.)

4.1 Commendation for Robert White, Information Technology, recognizing his GMIS International Outstanding Professional Award

Mayor Martini read a commendation for Rob White's award as the 2012 GMIS International Outstanding Professional. Systems Administrator Sheri Flynn thanked Rob for his contribution to the City of Sparks for 33 years and congratulated him on this award. Sheri Flynn is a past recipient and they are the only recipients from the State of Nevada.

5. Consent Items (Time: 2:09 p.m.)

Consent item 5.5 was pulled for further discussion and separate vote. A motion was made by Council Member Ratti, seconded by Council Member Schmitt, to approve Consent Items 5.1 through 5.4, 5.6 and 5.7 as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period September 6, 2012 through September 19, 2012. (FOR POSSIBLE ACTION)

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 Consideration and possible award of the Maintenance Garage Roof Replacement Project Informal Quote to Kodiak Roofing & Waterproofing, Co., in the amount of \$93,575. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Chris Cobb recommending award of the Maintenance Garage Roof Replacement Project Informal Quote to Kodiak Roofing & Waterproofing, Co. This project will include the installation of a TPO membrane roof on the Maintenance Garage. Funding was approved in the 2011/12 Capital Improvement Project budget.

5.3 Consideration and possible approval of the purchase and installation of two Game Time play structures for Les Hicks Park, from Great Western Park & Playground, in the amount of \$189,057.60. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Chris Cobb recommending approval to purchase and install two Game Time play structures for Les Hicks Park. The purchase of this play equipment will replace the existing deteriorated structures at Les Hicks Park. Funds are available in the FY2012/13 Capital Improvement Project budget.

5.4 Consideration and possible approval to purchase five Toro mowers from Turf Star in the amount of \$166,233.97. (FOR POSSIBLE ACTION)

An agenda item from Fleet and Facilities Manager Ron Korman recommending approval to purchase five Toro mowers from Turf Star to replace five mowers for the maintenance of the City's parks. There is no general fund impact.

5.5 Consideration and possible ratification of an equipment rental from Cashman Power Solutions in the amount of \$80,000.00 to supply four (4) generators to Truckee Meadows Water Reclamation Facility (TMWRF) for four (4) weeks. (FOR POSSIBLE ACTION)

An agenda item from Acting Plant Manager Kim Laber recommending City Council ratify the equipment rental from Cashman Power Solutions. Due to the mission-critical nature of this equipment, staff has already initiated the emergency rental of the required equipment with the authorization of the City Manager. This staff report is written in order to ratify that action as the total cost is in excess of \$25,000.00. There is no impact to the general fund.

Council Member Lawson asked staff to explain the reason these generators had to be rented. Mr. Laber said the plant's permit requires two power supply sources. During the current electrical upgrade, a defective power source was identified, bringing the plant to only one source. If the power was lost to the plant, processing would stop and there would be a possibility the sewage would back up. It was necessary to add the generators.

A motion was made by Council Member Lawson, seconded by Council Member Ratti, to approve consent item 5.5 as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

5.6 Consideration, discussion and possible ratification of staff action to terminate Contract #C-1289 for Janitorial Services between the City of Sparks and Jani-King of Reno (Bid #11/12-008) (FOR POSSIBLE ACTION)

An agenda item from Contracts and Risk Manager Dan Marran and Fleet & Facilities Manager Ron Korman recommending the City Council ratify staff action to terminate the janitorial services with Jani-King of Reno. Due to circumstances concerning the employment practices of the contractor, it became necessary to terminate the services offered by this vendor. The City Council, as the original awarding body for this contract, has the ultimate responsibility to formally terminate the agreement. Replacement of the contractor will result in costs to temporarily backfill services until a new bid may be issued and awarded.

5.7 Consideration and possible approval of Impact Fee Agreements #19 with TL Highlands L.P. to allow for participation and use of purchased credits in the Service Area Number 1 Impact fee program. (FOR POSSIBLE ACTION)

An agenda item from Assistant Community Services Director John Martini recommending the approval of the agreement entered into for the Impact Fee Service Area #1(IFSA#1) impact fee credit program. Impact Fee Agreement #19 is a master agreement that will allow TL Highlands, L.P. to participate in the impact fee program. This agreement has been reviewed by the Impact Fee Administrator and the City Attorney's Office and has been found acceptable. There is no impact to the general fund.

6. General Business

**6.1 Consideration and possible acceptance of a Local Emergency Planning Committee grant in the amount of \$4,872. (FOR POSSIBLE ACTION)
(Time: 2:13 p.m.)**

An agenda item from Police Chief Steve Keefer recommending acceptance of the \$4,872.00 LEPC grant to purchase 18 new faceplates for gas masks used by police officers. The Local Emergency Planning Committee oversees granting of the United We Stand funds that are raised

by a fee attached by the State of Nevada Department of Motor Vehicles to every "United We Stand" license plate registration annually. Those funds are used per statute to fund the purchase of equipment for emergency responders. There is no impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to accept the LEPC grant in the amount of \$4,872. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.2 Consideration and possible acceptance of a Home Fire Sprinkler Coalition Fire Prevention and Safety Grant awarded by the Grant Programs Directorate of the Federal Emergency Management Agency in the amount of \$1,000 to apply to the cost of distributing and placing digital (broadcast) and print Public Service Fire Safety Announcements. (FOR POSSIBLE ACTION)

Item pulled from the agenda.

6.3 Review and possible approval of the 21st Century Community Learning Centers Grant as entered into and secured through collaborative efforts with Lincoln Park, Alice Maxwell, Agnes Risley and Kate Smith Elementary Schools. (FOR POSSIBLE ACTION) (Time: 2:14 p.m.)

An agenda item from Recreation Supervisor Shauna Nelson recommending approval of the 21st Century Community Learning Centers Grant as entered into and secured through collaborative efforts with Lincoln Park, Alice Maxwell, Agnes Risley and Kate Smith Elementary Schools. The City of Sparks Parks and Recreation Department provides enrichment activities, program ideas and resources for planning programs specific to site needs. Programming occurs from school release until 6:00 p.m. on all school days. The grant reimburses the City for the part-time salaries dedicated at these sites.

A motion was made by Council Member Ratti, seconded by Council Member Schmitt, to approve the 21st Century Community Learning Centers Grant as entered into and secured through collaborative efforts with Alice Maxwell, Lincoln Park, Agnes Risley and Kate Smith Elementary Schools September 4, 2012 through April 26, 2013. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.4 Consideration and possible approval of Resolution No. 3222, a resolution authorizing certain individuals to make financial commitments to purchase, sell and approve collateral for investment securities on behalf of the City. (FOR POSSIBLE ACTION) (Time: 2:16 p.m.)

An agenda item Accounting Manager Debi Hunt recommending approval of Resolution No. 3222. The City enters into financial investment transactions with various brokers and banks as outlined in NRS 355.170. A resolution, authorizing those individuals who may conduct financial investment transactions in the name of the City of Sparks for its benefit, is required by the brokers and banks. There is no general fund impact at this time.

A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve Resolution #3222 as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.5 Consideration and possible approval of an Interlocal Agreement (ILA) between the Cities of Reno and Sparks with Desert Research Institute (DRI) for an in kind match of up to \$55,840.00 on a Truckee River Fund grant received by DRI, for watershed monitoring services for Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION) (Time: 2:18 p.m.)

An agenda item from Laboratory Supervisor Bill Lutsch recommending approval of an Interlocal Agreement between the City of Reno, the City of Sparks and the Board of Regents, Nevada System of Higher Education, on behalf of the Desert Research Institute. Staff has determined the transfer of duties set forth by this agreement will result in an even exchange of time required to analyze the 13 Truckee River sites for metals, thus having minimal financial impact to TMWRF. The full effect of this agreement results in complete compliance of Exhibit A plus the addition of baseline data for Truckee River metal concentrations requested by NDEP. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve the Interlocal Agreement (ILA) between the Cities of Reno and Sparks with Desert Research Institute (DRI) for an in kind match of up to \$55,840.00 on a Truckee River Fund grant received by DRI, for watershed monitoring services for Truckee Meadows Water Reclamation Facility (TMWRF). Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.6 Consideration and possible approval of termination of the Master Service Agreement for Treated Effluent with Kiley Ranch Communities, Agreement A-3642, for failure to pay amount due within sixty (60) days. (FOR POSSIBLE ACTION) (Time: 2:19 p.m.)

An agenda item from Utility Manager Andy Hummel recommending approval of the termination of Agreement A-3642. On March 17, 2008, the City entered into an agreement with Kiley Ranch Communities for a Master Service Agreement for Treated Effluent at Kiley Ranch. This agreement provided effluent service capacity reservation for the Kiley Ranch Development of up to 473.72 acre-feet of effluent to be used by future customers, subject to meter, connection, and an annual reservation fee. Payment has not been received since December 1, 2009. Per section 10.B.iii of the agreement, the City may terminate the Agreement upon 30 days notice for failure to pay within 60 days. Staff recommends approval of this item.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve termination of the Master Service Agreement for Treated Effluent with Kiley Ranch Communities, Agreement A-3642, for failure to pay amount due within sixty (60) days. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.7 Presentation, discussion, and possible direction regarding the Sparks zoning code assessment. (FOR POSSIBLE ACTION)

Item pulled from the agenda.

7. Public Hearing and Action Items Unrelated to Planning and Zoning - None

8. Planning and Zoning Public Hearings and Action Items - None

9. Comments (Time: 2:23 p.m.)

9.1 Comments from City Council and City Manager

Deputy City Manager of Community Services announced the expiration of three appointments to the Airport Noise Advisory Panel for 2 year terms and two appointments to the Sparks Planning Commission for 4 year terms. Persons interested in serving on any of these committees should complete a Community Service Application, available from the City Clerk's office. You may also apply on-line at the city's website www.cityofsparks.us and click on "governing" on the web page, then click on "boards/commissions/get involved" and then click on "community service application."

9.2 Comments from the Public - None

10. Adjournment

Council was adjourned at 2:24 p.m.

DRAFT